

ORANGEVILLE TOWNSHIP BOARD MEETING
AGENDA
April 1, 2025 at 7:00 p.m.
7350 Lindsey Rd., Plainwell, MI 49080

Call to Order

Pledge of Allegiance

Approval of Agenda

Minutes of March 4, 2025 Regular Meeting, the March 4, 2025 Election Commission Meeting, and the March 18, 2025 Special Board Meeting

Treasurer's Report:

Paying of the bills

Correspondence:

Department Reports:

Fire Dept. - Chief Matt Ribble

District 6 County Commissioner, Marsha Bassett

Barry County Planning and Zoning Monthly Inspection Report

Library Report

Barry County Road Commission, Road Tours, April 14 – 18.

Recess regular meeting

PUBLIC HEARING - Call to order

Tree trimming on Enzian Rd, between Bever Road and Lindsey Rd.

Public comment for

Public comment against

Adjourn public hearing

Call to order regular meeting

Public Comments; Limited to five minutes per speaker.

Americans with Disabilities Act; stating that if those with disabilities notify the clerk within 10 days prior to the meeting, accommodations will be furnished to satisfy such disabilities and allow meaningful attendance. Individuals with Disabilities requiring auxiliary aids or services should contact the clerk; Mel Risner at 7350 Lindsey Rd., Plainwell, MI 49080 or phone number 269-664-4522.

Old Business: Tree trimming on Enzian Road right of way
Life Insurance Policy and Pension
Investment Policy and Resolution

New Business: Reschedule May Meeting due to election
Ratification of Employees Resolution
Barry County Local Parks & Recreation Mini-Grant Program
Application
Annual Maintenance of Computers
Letter of Support for MEI for local BEAD Grants
Earned Sick Time Policy
Wayland Area EMS Intergovernmental Agreement

Board Member Comments

Adjourn...

Next Regular Meeting: May 6, 2025 at 7:00 pm Tentative

DRAFT
ORANGEVILLE TOWNSHIP BOARD MEETING MINUTES
MARCH 4, 2025

Meeting called to order 7pm. All board members present, absent with notice Fire Chief Ribble & Commissioner Bassett, and 6 guests.

Pledge of Allegiance

Motion Clerk Risner to amend the agenda to include the Martin Library contract and the February 26th budget workshop minutes and to approve the agenda as amended. Seconded Trustee Risner, all ayes, motion carried.

Treasurer's Report:

February receipts \$297,631.97

February disbursements \$58,476.00

February Balance (not including cd) \$444,974.13

Report on file

Motion Treasurer Ritchie to pay \$40,120.63 and any other bills forthcoming in the month of March. Seconded Clerk Risner, all ayes, motion carried.

Correspondence:

Report on file

Fire Dept Report (Supervisor Conner read report)

Report on file

Commissioner's Report (Supervisor Conner read report)

Report on file

Public Comment:

Ruth Perino

Linda Ribble

New Business:

Motion Treasurer Ritchie to amend budget as presented. Seconded Trustee Ribble, all ayes, motion carried.

Motion Trustee Ribble to table discussion on fire department life insurance policy until April board meeting. Seconded by Trustee Risner, all ayes, motion carried.

Motion Clerk Risner to hold a public hearing on tree trimming on Enzian road right a way to be held at the April 1st board meeting at 7 pm. Seconded by Treasurer Ritchie, all ayes, motion carried.

Motion Clerk Risner to approve the 2025-2026 sexton contract with Wickham Cemetery Care, with a change in opening of grave to \$700 and change in foundation charge to \$0.50/sq inch. Seconded Treasurer Ritchie, all ayes, motion carried.

Motion Clerk Risner to approve renewal of annual auditor terms of engagement with Siegfried Crandall. Seconded Treasurer Ritchie, all ayes, motion carried.

Motion Clerk Risner to approve renewal of grounds maintenance contract as modified; 5-year contract with first year fee of \$19,900 and annual 3% increase. Charge for hourly clean-up storm damage/grading of cemetery drive/snow plow debris clean-up at \$30/hr. Seconded Treasurer Ritchie, roll call vote; Clerk Risner-yes, Treasurer Ritchie-yes, Trustee Risner-yes, Trustee Ribble-no, Supervisor Conner-no. Supervisor Conner declared motion carried by 3-2 majority vote.

Treasurer Ritchie presented MI Class investment information and will add discussion to the April board meeting agenda.

Motion Treasurer Ritchie to renew Martin Library 2025-2026 contract in the amount of \$6700. Seconded Clerk Risner, all ayes, motion carried.

Old Business:

Motion Treasurer Ritchie to approve the township stage policy with requested revisions. Seconded Trustee Risner, ayes; Treasurer Ritchie, Clerk Risner, Trustee Risner, Supervisor Conner, Nay Trustee Ribble. Supervisor declared motion carried by 4-1 majority vote.

No action taken on direct deposit of payroll, date on pay stubs resolved the issue.

Board Comment:

Supervisor Conner

Trustee Ribble requested minutes reflect board look at increasing fire chief salary due to comparable with other fire chief salaries. Also wanted board to consider solar ordinance for township.

Motion Treasurer Ritchie to adjourn, seconded Supervisor Conner, all ayes, meeting adjourned 8:25 pm.

Mel Risner/Clerk

Unapproved Minutes

DRAFT
ORANGEVILLE TOWNSHIP
ELECTION COMMISSION MEETING MINUTES
March 4, 2025

Meeting called to order at 6:32pm, Orangeville Township Hall. Election Commission comprised of Clerk Risner, Supervisor Conner and Treasurer Ritchie. For the special election being held May 6, 2025.

Motion Clerk Risner to approve the agenda. Seconded Supervisor Conner, all ayes, motion carried.

Motion Clerk Risner to approve Resolution 032025, combining voters residing in Delton Kellogg School District, in the township of Yankee Springs with Orangeville Township voters. Support Treasurer Ritchie, roll call vote: Conner-YES, Ritchie-YES, Risner-YES Nays-NONE Absent-NONE
Resolution declared adopted.

Republican Election Inspectors:

- Gerry Monroe, Deputy Clerk-Election Chairperson
- Nancy Watson

Democrat Election Inspector:

- Judy Heid (Deputy Chairperson)

Additional certified election inspectors if needed

Receiving Board;

- Gerry Monroe (Republican party)
- Judy Heid (Democrat party)

Public Accuracy Test is April 21, 2025 at 10 am, location will be Orangeville Township Hall, 7350 Lindsey Rd., Plainwell

Motion Clerk Risner to approve the named election inspectors for the May 6, 2025 special election date and public accuracy test date. Support Treasurer Ritchie, all ayes, motion approved.

Motion Clerk Risner to approve Gerry Monroe to represent election commission member Ritchie at the public accuracy testing. Clerk Risner and Supervisor Conner will be present. Support Treasurer Ritchie, all ayes, motion approved.

Polling place to be the Orangeville Township Hall, 7350 Lindsey Rd., Plainwell, 49080. Polls open 7 am, close 8 pm on election day (May 6, 2025).

Motion to adjourn Supervisor Conner, support Treasurer Ritchie, all ayes. Meeting adjourned 6:36 -pm.

Mel Risner/Clerk
Unapproved minutes

DRAFT
ORANGEVILLE TOWNSHIP
PUBLIC HEARING BUDGET MEETING MINUTES
MARCH 18, 2025

Meeting called to order at 7:01 pm. All board members present, Fire Chief Ribble and 2 guests. Commissioner Bassett absent with notice.

Pledge of Allegiance

Motion Clerk Risner to approve the agenda as amended. Seconded Treasurer Ritchie, all ayes, motion carried.

Supervisor Conner opened the public hearing at 7:10.

Clerk Risner presented the proposed budget.

Public Comment : Those in favor; none Those opposed; none

Supervisor Conner closed the public hearing at 7:15 and reopened the special meeting.

Motion Treasurer Ritchie to adopt Resolution 0425 Township Officer Salaries 2025-2026. Support Clerk Risner, roll call vote; Clerk Risner-yes, Treasurer Ritchie-yes, Trustee Risner-yes, Supervisor Conner-yes, Trustee Ribble-no, absent none. Supervisor Conner declared Resolution 0425 adopted with 4 yea, 1 nay majority vote.

Motion Clerk Risner to approve the 2025-2026 budget as presented with the exclusion of treasurer's department. Seconded by Treasurer Ritchie, roll call vote; Clerk Risner-yes, Treasurer Ritchie-yes, Trustee Risner-yes, Supervisor Conner-yes, Trustee Ribble-abstained, motion carried with majority vote of 4 yea, 1 abstention.

Motion Supervisor Conner to approve 2025-2026 treasurer department budget. Seconded by Clerk Risner, roll call vote; Clerk Risner-yes, Treasurer Ritchie-yes, Supervisor Conner-yes, Trustee Ribble-no, Trustee Risner-abstained, motion carried with majority vote of 3 yea, 1 nay and 1 abstention.

Public Comment: none

Motion Clerk Risner to approve change of payment date of fire department to sync current calendar year payments to align with fiscal year. With fiscal year 2024-2025 having payment dates of: June 1, 2024 for the first payment, December 1, 2024 second payment and a third payment for December 1, 2024 thru March 31, 2025 with a check date of March 31, 2025. Fiscal year 2025-2026 check dates of October 1, 2025 and March 31, 2026 and these same

semi-annual monthly dates going forward. Seconded by Treasurer Ritchie, all ayes, motion carried.

Motion Clerk Risner to approve repair of fire department overhead door opener without submitting bids to township board for approval, due to emergency status of needed repair. Seconded Treasurer Ritchie, all ayes, motion carried.

Motion Clerk Risner to approve 2024-2025 budget amendments as presented. Seconded Trustee Risner, all ayes, motion carried.

Board Comment

Motion Trustee Risner to adjourn, seconded Supervisor Conner, all ayes, meeting adjourned 8:04 pm.

Mel Risner

Mel Risner/Clerk

Unapproved Minutes

CLERK CORRESPONDENCE APRIL 1, 2025

- (5) FOIA requests which were fulfilled; 2 from Michigan Open the Books, which I receive every year asking for list of employees, wages, etc. (I have this saved and just update it every year) and also, they request a copy of township transactions (which is just a matter of printing out a copy of the check register from BS&A which only contains the name of the vendor and amount paid... no other financial information is on this report). The other 2 FOIAs regarded a tax lien search of 2 properties, I fulfilled one item of the request and referred the requestor to Barry County Planning & Zoning and PCI for the other two items. The other FOIA regarding the printing of township documents by the clerk & treasurer outside the township offices. This FOIA was denied in part as no such records exist and fulfilled in part regarding the board's policy on this.
- Stage construction is set to begin this month
- Contacted Steensma regarding the generator, they have the transfer switch but are still awaiting the generator to be delivered to them. Asked that I check back in 2 weeks, they may have a shipment date by then.
- I will be sending out Earned Sick Time notification letters for all township employees (fire dept & election workers) once our policy is approved. They will need to sign and return these. This is a requirement from the state.

BARRY COUNTY

PLANNING & ZONING DEPARTMENT

**220 W. STATE ST., ROOM 6, HASTINGS, MI 49058
PH. (269) 945-1290 FAX (269) 948-4820**



MONTHLY INSPECTION REPORT

March 24, 2025

Orangeville Township Supervisor Vivian Conner
7350 Lindsey Rd.
Plainwell, MI 49080-8200

Re: March 2025 Inspections

Vivian Conner,

This month's inspections and follow-up checks in Orangeville Township resulted in the attached open complaints.

Please advise if you have other issues in your Township. I am typically not in the office Fridays.

Sincerely,

A handwritten signature in black ink, appearing to read "Chris Mennell". The signature is fluid and cursive, written over a white background.

Chris Mennell
Enforcement Officer

cmennell@barrycounty.org

Open Complaints By Township

26

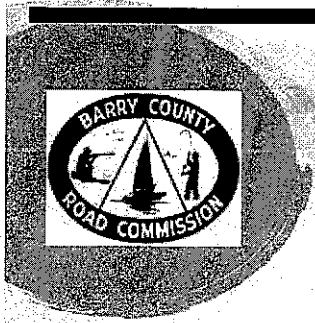
3/24/2025

Complaint No	Township	Owners Last Name	Owners First Name	Address	Complaint Type	Date Opened	Notes	Date for Recheck	Status
17-126	Orangeville	Poiley	Ronda	8406 Pine Lake Rd. Deiton, MI 49046	SECTION 210/211 - Inoperable Vehicles/Junk	6/1/2017	8/4/2022 Significant Improvement.	1/12/2023	0
17-288	Orangeville	Morris	Charles J.	11822 W. 9 Mile Rd. Shelbyville, MI 49344	SECTION 210/211 - Inoperable Vehicles/Junk	12/14/2017	12/13/22 Inspection - Noticeable improvement	1/12/2023	0
18-110	Orangeville	Pennepacker	Judy	6868 Marsh Rd. Plainwell, MI 49080	SECTION 211 - Junk/Junkyard	6/15/2018	5/11/23 citation #0612 still not paid.	6/12/2023	0
19-202	Orangeville	Null	William	12910 W. 9 Mile Rd. Shelbyville, MI 49344	SECTION 501a - Accessory building & Structures	10/25/2019		1/12/2023	0
20-003	Orangeville	Ribble	Donald L. & Donna J.	11569 Winchester Dr. Shelbyville, MI 49344	SECTION 511 - Dwellings	1/2/2020		1/12/2023	0
21-129	Orangeville	Harville	Doris & Elizabeth	11514 Saddle Rd. Plainwell, MI 49080	210/211 - Junk/Inoperable Vehicles	7/13/2021	1/13/2023 Issued citation #0614	2/13/2023	0
22-019	Orangeville	Noorman	Richard S. & Chad W.	12024 W. 9 Mile Rd. Shelbyville, MI 49344	211 - Junk/Junkyard	2/24/2022	12/13/22 property was improved.	1/12/2023	0
22-093	Orangeville	Krick	Lucas	8825 Denison Rd. Plainwell, MI 49080	210/211 - Junk/Inoperable Vehicles	6/7/2022	12/13/22 property improved	1/12/2023	0
22-100	Orangeville	Ritema	Ryan	4416 Trails End Rd. Middleville, MI 49333	207 - Family/Transient (Ordinance #A-1-2015)	7/1/2022	1/23/23 Citation was dismissed by court based on Senate HB 4722 and not renting at this time.	4/1/2023	0
22-101	Orangeville	Vaughn	Dee, Enterprises LLC	4440 Trails End Rd. Middleville, MI 49333	207 - Family/Transient (Ordinance #A-1-2015)	7/1/2022	9/13/2022 Unable to confirm if still taking reservations	8/5/2022	0
22-102	Orangeville	Zepeda	Leidy	4246 Trails End Rd. Middleville, MI 49333	207 - Family/Transient (Ordinance #A-1-2015)	7/1/2022	9/13/2022 Issued citation 0599.	8/5/2022	0
22-103	Orangeville	Zepeda	Leidy	4235 Trails End Rd. Middleville, MI 49333	207 - Family/Transient (Ordinance #A-1-2015)	7/1/2022	9/13/2022 Issued citation 0599.	8/5/2022	0
22-104	Orangeville	Bailey	Sally	4486 Trails End Rd. Middleville, MI 49333	207 - Family/Transient (Ordinance #A-1-2015)	7/1/2022	9/13/2022 Unable to confirm if still taking reservations	8/5/2022	0
22-105	Orangeville	Heritage	Point LLC	3998 Hermitage Point Rd. Middleville, MI 49333	207 - Family/Transient (Ordinance #A-1-2015)	7/1/2022	9/13/2022 Unable to confirm if still taking reservations	8/5/2022	0
22-128	Orangeville	Elkins	Matthew R. & Dolly M.	VI Marsh Rd (between 6009 & 6029)	2319 - Contractors Lot	8/5/2022	12/13/22 no additional dumping	1/12/2023	0
22-203	Orangeville	Moon	Lisa C. & Brittany L.	8750 Marsh Rd. Plainwell, MI 49080	210/211 - Junk/Inoperable Vehicles	12/13/2022	Several vehicles and junk	1/16/2023	0
23-072	Orangeville	Graham	Amy	12579 Blue Lagoon, Shelbyville, MI 49344	207 - Family/Transient (Ordinance #A-1-2015)	5/11/2023	AirBNB		0
23-100	Orangeville	Martin	Rick	4810 Torsten Dr. Shelbyville, MI 49344	511 - Dwellings (Living in RV)	11/7/2023			0
23-134	Orangeville	Blank	Brian	9002 Marsh Rd. Plainwell, MI 49080	211 - Junk/Junkyard	8/2/2023			0

Complaint No	Township	Owners Last Name	Owners First Name	Address	Complaint Type	Date Opened	Notes	Date for Recheck	Status
24-016	Orangeville	Rowe	Herold	5194 Lindsey Rd. Delton, MI 49046	211 - Junk/Junkyard	2/13/2024	Neighbor called to complain again.	3/14/2024	0
24-028	Orangeville	Bourdo	Jerry & Ashley	Lindsey Rd. (Next to Twp. Hall)	210/211 - Junk/Inoperable Vehicles	3/19/2024	Logging, Junk, Junk vehicles, Burning Refuse.		0
24-032	Orangeville	Vaughn	Cynthia K.	11875 Marsh Rd. Shelbyville, MI 49344	501.d - Accessory Building as residence	3/28/2024	Permit is for "Cold Storage Use Only"	4/15/2024	0
24-051	Orangeville	Ribble	Donald & Donna	11575 Winchester Dr. Shelbyville, MI	210/211 - Junk/Inoperable Vehicles	6/4/2024	Possibly Living In Pole Barn		0
24-059	Orangeville	Wolcott	Suzanne	12682 Marsh Rd. Shelbyville, MI 49344	a-1-2015	6/24/2024	Short Term Rental		0
24-097	Orangeville	Bigelow	Jesse	VL on Lewis Rd.	537 - Temporary Dwellings and Uses	11/13/2024	Driveway is off Lindsey Rd. Camper is back from Lindsey Rd. side near driveway.	12/12/2024	0
24-104	Orangeville	Elkins	Kenneth W. & Sandi	6065 Marsh Rd. Shelbyville, MI 49344	3002 - Land Use	12/4/2024		1/2/2025	0

Martin Township Library Report for Township Meeting – April 2025

- **1st Monday Book Club** will discuss “American Dirt” by Jeanine Cummins on Monday, April 7th at 5:30pm.
- **4th Monday Book Club** will discuss “Groundskeeping” By Lee Cole on Monday, April 28th at 1:00pm.
- **Public support:**
 - Ruth Perino, from the Gun Lake Women’s Club asked and was granted permission by the board to place a pinwheel garden again in the library’s front lawn to show awareness of Child Abuse Prevention Month in April.
- **Building Updates:**
 - The Mejeur brothers have completed the remodeling project of dividing the building’s separate room previously used by the Wayland ambulance service into a new library activity room and an office/bathroom space for the Sheriff department’s use.
 - A new camera security system has been installed.
- **Youth Services –**
 - There has been low attendance this winter for all programs. We hope attendance will increase as we exit the cold & flu season. Our After School Story Hour program receives steady attendance.
- **Teen Services:**
 - Our cookie decorating program was very successful with 8 teens in attendance. Three attended our January program’s showing of the new Wonka movie. Unfortunately no attendance for our February anti-Valentine’s Day party program nor for our March Lucky Leprechaun Party.
- **Adult Services:**
 - Handcraft with Heather event went well with four families attending.
 - There were eight in attendance for the Gardening 101 presentation by Shane Zeinstra.
- **Misc:**
 - Abbie will bring to the board next month proposed updates to the Sick/Personal/Vacation policy guidelines to reflect the new law.
 - Library will be closed on May 17th for the Township Trash Day when the parking lot is in use.
- **NEXT LIBRARY BOARD MEETING:** April 22nd at 5:00pm



Board of County Road Commissioners

David Solmes
Chairman
Jim C. James
Vice Chairman
Jamie Knight
Member

Jake Welch
Managing Director
Christine BeBeau
Secretary

March 4, 2025

To: All Townships

Happy Spring! We will be offering Road Tours to any interested townships. We are planning to have the tours April 14-18. The tours will be held at 8:00 AM, 10:30 AM or 1:00 PM Monday-Thursday, and 8:00 AM & 10 AM on Friday.

Please discuss with your Board Members the option of taking a tour of your Township roads. If you are interested in doing so, please contact me as soon as possible to set up your meeting time. If I do not hear back from you, I will assume you are not interested.

If you have any questions please feel free to give me a call. We hope that you are looking forward to the summer months ahead!

Sincerely,

Brandy
Brandy Casey
Human Resources Manager

AGENDA REQUEST FORM

PROPOSED FOR MEETING OF: 4/1/25

DEPARTMENT: Supervisor

PREPARED BY: Vivian Lee Conner

SUBJECT: Tree Trimming of Enzian Road between Lindsey Road and Bever Road

SPECIFIC ACTION(S) REQUESTED: Deliberate on the need to authorize the Barry County Road Commission to complete a construction project for tree cutting and trimming.

DESCRIPTION OF ACTION: Approve

TIME FRAME OF ACTION: 2025

FUNDING REQUIRED: YES NO

IF YES, ANSWER THE FOLLOWING:

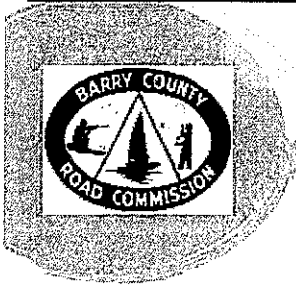
1. FUNDING SOURCE (Federal, State, or Local Local)
2. IF LOCAL, SPECIFY FUND: 204-446-800.000 Four year plan
3. AMOUNT REQUESTED: _____
4. AMOUNT OF ONGOING COST, AND INTERVAL (Monthly, Quarterly, Annual, etc.) _____
5. FINANCIAL IMPACT ON OTHER DEPARTMENTS: _____

PERSONNEL IF REQUIRED: None

NEW OR RENEWAL: New

ANY OTHER PERTINENT INFORMATION:

CONTACT PERSON WITH PHONE NUMBER: Vivian Lee Conner, 269-838-8740



Board of County Road Commissioners

David Solmes
Chairman
Jim C. James
Vice Chairman
Jamie Knight
Member

Jake Weich
Managing Director
Christine BeBeau
Secretary

February 6, 2025

Orangeville Twp Board
Attn: Township Clerk
7350 Lindsey Rd
Plainwell, MI 49080

Board members,

Your township has requested that the Barry County Road Commission trim the brush on Enzian Rd, from Lindsey Rd to Bever Rd. This section of road is a designated Natural Beauty Road. In regards to maintenance on a Natural Beauty Road, per Act 451 of 1994, 324.35704(4):

(4) "prior to approval of any construction project or tree cutting that would significantly impact native vegetation within the right-of-way of a natural beauty road, the board shall notify the clerk of the city, village, or township within which the road lies of the proposed activity. If the city, village, or township desires to hold a public hearing on the proposed activity, the clerk of the city, village, or township shall notify the board within 7 days of the transmittal of notice by the board. The notice to the board shall include the date, time, and place of the township, city, or village hearing. The hearing shall take place within 14 days of the transmittal of notice to the board. A member of the board or a representative of the board shall attend the hearing. The city, village, or township clerk shall provide the board with a written report of testimony taken at the hearing within 10 days of the hearing. The board shall not approve the construction project or tree cutting until 12 days after notice of the proposed activity has been sent to the city, village, or township clerk, or if notification of a hearing is timely received by the board, until 12 days after the public hearing is held. The board shall consider, in approval or denial of the proposed activity, any report of testimony taken at the public hearing received from the city, village, or township."

This letter is to notify your township board of the Road Commission's intent to execute tree trimming in accordance with our tree cutting contract and guidelines set forth in Act 150, P.A. 1970. If it is your board's intent to hold a public hearing on the matter, please let us know within the next 12 days. If we do not hear back from you within 12 days, we will begin scheduling this operation with our tree contractor in the coming months.

Sincerely,

BJ Donnini
Operations Engineer
Barry County Road Commission

NATURAL RESOURCES AND ENVIRONMENTAL PROTECTION ACT (EXCERPT)

Act 451 of 1994

324.35704 Guidelines and procedures for native vegetation preservation; rights of public utilities or governmental agencies or municipalities.

Sec. 35704. (1) The department shall develop uniform guidelines and procedures that may be adopted by a board to preserve native vegetation in a natural beauty road right-of-way from destruction or substantial damage by cutting, spraying, dusting, mowing, or other means. The department shall develop uniform guidelines that may be adopted by the legislative body of a city or village to preserve native vegetation in a natural beauty street right-of-way from destruction or substantial damage by cutting, spraying, dusting, mowing, or other means. Guidelines and procedures developed pursuant to this subsection shall not prohibit the application of accepted principles of sound forest management in a natural beauty road or natural beauty street right-of-way or prevent a local road authority from regulating speed and from taking actions to modify specific road features to correct traffic hazards that pose a direct and ongoing threat to motorists.

(2) The department may advise and consult with a board or a city or village legislative body on the application of the guidelines and procedures.

(3) A board or a city or village legislative body shall provide for a public hearing before an act that would result in substantial damage to native vegetation in the right-of-way of a natural beauty road or natural beauty street, respectively, is permitted.

(4) Subject to subsections (5), (6), and (7), prior to approval of any construction project or tree cutting that would significantly impact native vegetation within the right-of-way of a natural beauty road, the board shall notify the clerk of the city, village, or township within which the road lies of the proposed activity. If the city, village, or township desires to hold a public hearing on the proposed activity, the clerk of the city, village, or township shall notify the board within 7 days of the transmittal of notice by the board. The notice to the board shall include the date, time, and place of the township, city, or village hearing. The hearing shall take place within 14 days of the transmittal of notice to the board. A member of the board or a representative of the board shall attend the hearing. The city, village, or township clerk shall provide the board with a written report of testimony taken at the hearing within 10 days of the hearing. The board shall not approve the construction project or tree cutting until 12 days after notice of the proposed activity has been sent to the city, village, or township clerk, or if notification of a hearing is timely received by the board, until 12 days after the public hearing is held. The board shall consider, in approval or denial of the proposed activity, any report of testimony taken at the public hearing received from the city, village, or township.

(5) The notification and hearing provided for in subsection (4) are not required if the construction or tree cutting is necessitated by emergency conditions.

(6) This part does not affect the right of a public utility to control vegetation in connection with the maintenance, repair, or replacement of public utility facilities constructed in a road or street before its designation as a natural beauty road or natural beauty street, or in connection with the construction, maintenance, repair, or replacement of public utility facilities crossing a natural beauty road or natural beauty street.

(7) This part does not affect or restrict the maintenance activities of a governmental agency or municipality having jurisdiction over a beauty road.

History: Add. 1995, Act 59, Imd. Eff. May 24, 1995;—Am. 1996, Act 119, Imd. Eff. Mar. 6, 1996.

Popular name: Act 451

Popular name: Natural Beauty Roads

Popular name: NREPA

AGENDA REQUEST FORM

PROPOSED FOR MEETING OF: 03/04/2025

DEPARTMENT: Township Board

PREPARED BY: Corey Ribble

SUBJECT: Township Life Insurance Policy & Pension

SPECIFIC ACTION(S) REQUESTED: Life Insurance Policy & Pension for the members of the Orangeville Fire Department

DESCRIPTION OF ACTION: The township offers the Township board a Pension and Life Insurance Policy that we are not allowed to deny. Why is the Township board the only township employees offered this? We should be offering this to the Men and Women of the Orangeville Township Fire Department for their service to the residents of this township.

TIME FRAME OF ACTION:

FUNDING REQUIRED: Yes: X No: _____

IF YES, ANSWER THE FOLLOWING:

1. **FUNDING SOURCE** (Federal, State, or Local) _____
2. **IF LOCAL, SPECIFY FUND:** _____
3. **AMOUNT REQUESTED:** _____
4. **AMOUNT OF ONGOING COST, AND INTERVAL** (Monthly, Quarterly, Annual, etc.): _____
5. **FINANCIAL IMPACT ON OTHER DEPARTMENTS:** _____

PERSONNEL IF REQUIRED:

NEW OR RENEWAL: New

ANY OTHER PERTINENT INFORMATION:

CONTACT PERSON WITH PHONE NUMBER: Corey Ribble 269-297-0111

AGENDA REQUEST FORM

PROPOSED FOR MEETING OF: 04/01/2025

DEPARTMENT: Treasurer's Office

PREPARED BY: Michelle Ritchie

SUBJECT: Investment Policy & Resolution

SPECIFIC ACTION(S) REQUESTED: Approval

DESCRIPTION OF ACTION: Approval of resolution, investment policy for investing with MI Class

TIME FRAME OF ACTION:

FUNDING REQUIRED: YES NO

IF YES, ANSWER THE FOLLOWING:

1. FUNDING SOURCE (Federal, State, or Local) Local _____
2. IF LOCAL, SPECIFY FUND: General _____
3. AMOUNT REQUESTED: _____
4. AMOUNT OF ONGOING COST, AND INTERVAL (Monthly, Quarterly, Annual, etc.) None
5. FINANCIAL IMPACT ON OTHER DEPARTMENTS:
None

PERSONNEL IF REQUIRED: None

NEW OR RENEWAL: New

ANY OTHER PERTINENT INFORMATION

CONTACT PERSON WITH PHONE NUMBER: Michelle

Orangeville Township
RESOLUTION NO. 0425-3

RESOLUTION TO APPROVE THE ADDITION OF MICHIGAN COOPERATIVE
LIQUID ASSETS SECURITIES SYSTEM
AS AN APPROVED INVESTMENT OPTION

WHEREAS, the Michigan Cooperative Liquid Assets Securities System (Michigan CLASS) is compliant with Public Act 20, and;

WHEREAS, the Michigan CLASS Board of Trustees oversees the pool and directs the pool administrator, Public Trust Advisors, to emphasize safety, liquidity, and convenience while providing diversification of investments and the advantage of a competitive return, and;

WHEREAS, Michigan CLASS investments are fully compliant with all appropriate Michigan investment laws, and;

WHEREAS, Michigan CLASS has over 900 funded participants ranging from the very large to the very small, with nearly \$5.5 billion in shares outstanding, and;

WHEREAS, this investment has no restrictions regarding withdrawals or contributions, affording the village the ability to use Michigan CLASS as it best suits our individual needs.

NOW THEREFORE BE IT HEREBY RESOLVED that Orangeville Township approves the Michigan Class Investment Pool as an authorized Investment institution and authorizes the Treasurer to complete the necessary paperwork to enroll in the pool.

Motion made by _____ to adopt Resolution 0425-3 Supported by

_____ Roll Call Vote: Yea _____

Nay _____ Absent _____

Supervisor declares resolution _____ Date _____

Mel Risner/Clerk

CERTIFICATION

The undersigned Mel Risner, the duly elected Clerk of the Township of Orangeville, hereby certifies that the foregoing is a true copy of a Resolution adopted by the Orangeville Township Board at a public meeting held on _____, at which meeting a quorum was present; that the members of said Board voted upon the aforesaid Resolution as shown; and that said meeting was held in accordance with the Open Meetings Act of the State of Michigan.

_____ Date _____

Mel Risner
Orangeville Township Clerk

ORANGEVILLE TOWNSHIP INVESTMENT POLICY

Purpose

It is the policy of Orangeville Township to invest its funds in a manner which will ensure the preservation of principal and provide the highest investment return with the maximum security while meeting the daily cash flow needs of the township and complying with all state statutes governing the investment of public funds.

Scope

This investment policy applies to all financial assets of the township. These assets are accounted for in various funds of the township and include the general fund, special revenue funds, debt service funds, trust and agency funds, and any new funds established by the township.

Objectives

The primary objectives of the township's investment activities in priority order shall be:

Safety – Safety of principal is the foremost objective of the investment program. Investments shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio.

Diversification – The investments will be diversified by security type and institution in order to reduce overall portfolio risk while obtaining market average rates of return.

Liquidity – The investment portfolio shall remain sufficiently liquid to meet all operating requirements that may be reasonably anticipated.

Return of Investment – The investment portfolio shall be designed with the objective of obtaining a reasonable rate of return throughout the budgetary and economic cycles, while taking into account the investment risk constraints and the cash flow characteristics of the portfolio.

Delegation of Authority

Management responsibility for the investment program is hereby delegated to the Orangeville Township Treasurer pursuant to MCL 41.76 who shall establish written procedures and internal control policies for the operation of the investment program consistent with this investment policy. No person may engage in an investment transaction except as provided under the terms of this policy and the procedures established by the Treasurer. The Treasurer shall be responsible for all transactions undertaken and shall establish a system of controls to regulate the activities of subordinate officials.

Authorized Investments

The township is limited to investments authorized by Act 20 of 1943 MCL 129.91 as amended from time to time, and by way of illustration may invest in the following:

- (a) Bonds, securities, and other obligations of the United States or an agency or instrumentality of the United States.
- (b) Certificates of deposit, savings accounts, deposit accounts, or depository receipts of a financial institution, but only if the financial institution is eligible to be a depository of funds belonging to the state under a law or rule of this state or the United States.
- (c) Commercial paper rated at the time of purchase within the two highest classification established by not less than two standard rating services and that matures not more than 270 days after the date of purchase.
- (d) Obligations described in subdivisions (a) through (c) if purchased through an interlocal agreement under the urban cooperation act of 1967, 1967 (Ex Sess) PA 7, MCL 124.501 to 124.512.

. Safekeeping and Custody

All security transactions, including collateral for repurchase agreements and financial institution deposits, entered into by the Treasurer shall be on a cash or delivery vs. payment basis. Securities may be held by a third-party custodian designated by the Treasurer and evidenced by safekeeping receipts as determined by the Treasurer.

Prudence

Investments shall be made with judgment and care, under circumstances then prevailing which persons of prudence, discretion and intelligence exercise in the management of their own affairs. These decisions are not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived.

Reporting

The Treasurer shall provide quarterly (or more often) written investment reports to the Township Board which provide a clear picture of the status of the current investment portfolio. In addition, the Treasurer shall, as required by law, present an annual written report to the Board.

Conflict of Interest and Ethics

Officials and employees involved in the investment process shall refrain from personal business activity that could conflict with the proper execution of the investment program, or which could impair their ability to make impartial investment decisions. Employees and Board Members shall disclose to the Treasurer, and the Treasurer shall disclose to the Board, any material financial interest in financial institutions that conduct business with the Township. And further, the Board, Employees, and the Treasurer shall disclose any material financial investment position related to the performance of the Township's portfolio.

AGENDA REQUEST FORM

PROPOSED FOR MEETING OF: 4/1/25

DEPARTMENT: Supervisor

PREPARED BY: Vivian Lee Conner

SUBJECT: May 6, 2025 Township Board meeting

SPECIFIC ACTION(S) REQUESTED: Due to the election on May 6, 2025 change the meeting to May 13, 2025.

DESCRIPTION OF ACTION: Approve

TIME FRAME OF ACTION: Effective 4/1/25

FUNDING REQUIRED: YES _____ NO X _____

IF YES, ANSWER THE FOLLOWING:

1. FUNDING SOURCE (Federal, State, or Local) _____
2. IF LOCAL, SPECIFY FUND: _____
3. AMOUNT REQUESTED: _____
4. AMOUNT OF ONGOING COST, AND INTERVAL (Monthly, Quarterly, Annual, etc.) _____
5. FINANCIAL IMPACT ON OTHER DEPARTMENTS: _____

PERSONNEL IF REQUIRED: None

NEW OR RENEWAL: New

ANY OTHER PERTINENT INFORMATION:

CONTACT PERSON WITH PHONE NUMBER: Vivian Lee Conner, 269-838-8740

AGENDA REQUEST FORM

PROPOSED FOR MEETING OF: 4/1/25

DEPARTMENT: Supervisor

PREPARED BY: Vivian Lee Conner

SUBJECT: Resolution to Ratify Current Township Employees

SPECIFIC ACTION(S) REQUESTED: To ratify township employees that did not come before the township board when hired

DESCRIPTION OF ACTION: Approve

TIME FRAME OF ACTION: Effective 4/1/25

FUNDING REQUIRED: YES _____ NO X _____

IF YES, ANSWER THE FOLLOWING:

1. FUNDING SOURCE (Federal, State, or Local) _____
2. IF LOCAL, SPECIFY FUND: _____
3. AMOUNT REQUESTED: _____
4. AMOUNT OF ONGOING COST, AND INTERVAL (Monthly, Quarterly, Annual, etc.) _____
5. FINANCIAL IMPACT ON OTHER DEPARTMENTS: _____

PERSONNEL IF REQUIRED: None

NEW OR RENEWAL: New

ANY OTHER PERTINENT INFORMATION:

CONTACT PERSON WITH PHONE NUMBER: Vivian Lee Conner, 269-838-8740

RESOLUTION TO RATIFY CURRENT TOWNSHIP EMPLOYEES

Resolution Number 0425-4

WHEREAS, MCL 41.75a authorizes a Township may employ a township manager and other employees as are necessary. They shall serve at the pleasure of the township board and shall perform duties lawfully directed by the township board, except those duties that are delegated by law to another township official, unless consent has been granted; and

WHEREAS, the Township Board desires to ratify these township employees that did not come before the board when hired;

NOW, THEREFORE, BE IT RESOLVED that following individuals are ratified as duly hired township employees;

Cary Jacobs	Fire	9/20/2021
Max Swift	Fire	9/20/2021
Ciara Jacobs	Fire	9/20/2021
Alex Williams	Fire	9/20/2021
Nick Rosati	Fire	1/17/2022
Josh McCord	Fire	5/16/2022
Karter Ribble	Fire	2/9/2023
Mitchell Swift	Fire	5/19/2024
TK Pence	Fire	6/26/2024
Brook Wooten	Township Hall	6/1/2024
Tom Rook	Township Hall	5/1/2015

The foregoing resolution offered by Board Member _____.

Second offered by Board Member _____.

Upon roll call vote, the following voted:

“Aye”: _____

“Nay”: _____

The Supervisor Conner declared the resolution adopted.

_____ (Clerk's signature)

Mel Risner, Clerk

Date: _____

Orangeville Township

7350 Lindsey Rd., Plainwell, MI 49080

Phone: 269-664-4522 | Fax: 269-664-3411

AGENDA REQUEST FORM

PROPOSED FOR MEETING OF: 4/1/25

DEPARTMENT: Supervisor

PREPARED BY: Vivian Lee Conner

SUBJECT: 2025 Barry County Parks and Recreation Commission
Grant Application

SPECIFIC ACTION(S) REQUESTED: Direct the Orangeville Park Committee, on behalf of the Township Board, to make Application for a grant and submit to Barry County Parks and Recreation Commission by the due date of May 12, 2025.

DESCRIPTION OF ACTION: Approve

TIME FRAME OF ACTION: Effective 4/1/25

FUNDING REQUIRED: YES NO

IF YES, ANSWER THE FOLLOWING:

1. FUNDING SOURCE (Federal, State, or Local Local)
2. IF LOCAL, SPECIFY FUND: 101-751-750-000
3. AMOUNT REQUESTED: _____
4. AMOUNT OF ONGOING COST, AND INTERVAL (Monthly, Quarterly, Annual, etc.) _____
5. FINANCIAL IMPACT ON OTHER DEPARTMENTS: _____

PERSONNEL IF REQUIRED: None

NEW OR RENEWAL: New

ANY OTHER PERTINENT INFORMATION:

CONTACT PERSON WITH PHONE NUMBER: Vivian Lee Conner, 269-838-8740

Subject **Fwd: Barry County Parks 2025 Local Mini-Grant Program Application**
From <mrisnerogvclk@mei.net>
To Brittnee Risner <brittneemartin44@gmail.com>, Corey Ribble
<ovtrusteeribble@gmail.com>, Michelle Ritchie
<Orangevilletownshiptr@gmail.com>, Vivian Conner
<orangevillesupervisor@mei.net>
Date 2025-03-10 4:15 pm



- 2025 Grant Application Packet.pdf(~763 KB)

----- Original Message -----

Subject: Barry County Parks 2025 Local Mini-Grant Program Application
Date: 2025-03-10 9:33 am
From: Dan Patton <DPatton@barrycounty.org>
To: Dan Patton <DPatton@barrycounty.org>
Cc: Eric Zuzga <EZuzga@barrycounty.org>, Daryl Cheeseman <darylcheeseman@yahoo.com>, Vicki Mackellar <VMackellar@barrycounty.org>

Dear Elected Official:

Please see the attached 2025 Barry County Local Parks & Recreation Mini-Grant Program application. After reviewing, if you have any questions, please get in contact with our office at your earliest convenience. Please note that the application deadline for this year is May 12, 2025. Again this year the minimum grant request is \$500, and the maximum available for the program this year is \$15,000. The grant application is also available at www.barrycountyparks.org [1] and can be located in the Grant Opportunities [2] section of our website.

Please share with all local elected government officials and Township Supervisors.

Thank you in advance for considering a project to further provide parks and recreational opportunities for the citizens in your communities.

Thank You,

Dan Patton, Director

Barry County Parks

2545 S. Charlton Park Rd.

Hastings, MI 49058

(269) 945-3775

www.barrycountyparks.org [3]

www.charltonpark.org [4]

Disclaimer: This electronic message, including any attachments, is intended solely for use of the intended recipient(s). This message may contain information that is privileged or otherwise protected from disclosure by applicable law. Any unauthorized disclosure, dissemination, use or reproduction is strictly prohibited. If you have received this message in error, you must delete it permanently and notify the sender immediately.

Links:

-
- [1] <http://www.barrycountyparks.org>
 - [2] <file:///c:/parkfs/CPARKFS/Home/dpatton/Barry%20County%20Parks%20Commission/Mini-Grant%20Program/2023/2023%20Grant%20Application%20Packet.pdf>
 - [3] <http://www.barrycountyparks.org/>
 - [4] <http://www.charltonpark.org/>



RELEASED: Monday, March 10, 2025

The Barry County Parks and Recreation Commission welcomes applications for its 2025 Local Unit Parks & Recreation Mini-Grant Program. This year, \$15,000 is available for grant requests ranging from a minimum of \$500 to a maximum of \$15,000. Grant requests of more than \$2000 require 25% in matching funds from the applicant.

- Projects must improve outdoor recreation, be located in Barry County, and be open to all residents of the county.
- **Only local municipalities and townships within Barry County may apply for the grants.**
- Support of projects by local nonprofit organizations and residents is encouraged. Municipalities and school districts may also work together, along with local groups, designing projects.
- Previous grant recipients are eligible to apply and receive grants in 2025.
- Applications must be received by the end of the business day on **May 12, 2025**.
- Applicants must complete both the application and the narrative to be considered.
- Applications must include how this grant will enhance the recreational opportunities within their community and Barry County.
- All grant-funded projects must be completed on publicly owned land.
- 2025 grant recipients will be notified following the May 22, 2025, Barry County Parks and Recreation Commission meeting.
- Recipients will have to comply with county requirements before receiving the grant.
- This is a reimbursement granting program. Projects must be completed for disbursement of funds. Projects must be completed within 18 months of successful grant award notification.
- To be reimbursed, recipients must turn in receipts, a description of the project, and photos of the completed project. The reimbursement is for costs, as shown by the receipts up to the amount of the grant awarded.
- All projects shall meet all applicable Federal, State, and County laws, regulations, guidelines, and zoning requirements. **All projects must meet current ADA standards, Universal design features are preferred.**
- Application Scoring is outlined under Attachment A.

The application forms are attached. **The deadline to submit is the end of the business day on May 12, 2025.**

For questions, contact: Dan Patton – (269) 945-3775 or dpatton@barrycounty.org

Mail or return completed application materials to:

Attn: Dan Patton, Director
Barry County Parks and Recreation Commission
2545 S. Charlton Park Rd.
Hastings, MI 49058

Thank you for your interest and efforts to improve parks and recreation in Barry County.

GRANT APPLICATION
Barry County Parks and Recreation Commission
2025 Local Mini-Grant Program
Deadline for applications is May 12, 2025



Application Date:

Contact Person Name:

Title:

Email:

Phone number:

Mailing Address:

Legal name of Municipality/Entity Applying:

Supervisor/Manager Name:

Federal E.I.N. #:

Park/Property Name:

Complete Address:

Geographic Area Served:

Project Title:

Purpose of Grant (one sentence):

Anticipated Project Start Date:

Anticipated End Date:

Amount Requested:

Total Project Cost:

7. How will you measure the success of your project?

8. What are the expenses you expect to encounter?

9. If you are requesting more than \$2,000, where are your matching funds coming from?

10. Who will be responsible for maintaining this project once it is completed?

PLEASE ATTACH SUPPORTING DOCUMENTATION

Return to: Barry County Parks and Recreation Commission, 2545 S. Charlton Park Rd., Hastings, MI 49058.

Attachment A

Barry County Scoring Criteria 2025 Local Mini-Grant Program

Total Maximum Score 175 Points

1. Experience – Maximum 50 points

A. Mission & Goals

- Description of current programs, activities, and accomplishments
- Organizational Chart

B. Goal

- Reason for request
- Expected results
- Benefits expected

2. First-Time Applicant – 10 Maximum Points

A. Site visit

3. Scope of Project – 65 Maximum Points

A. Description of project

B. Description of how the grant will enhance recreational opportunities

C. Ability to complete in 18 months

D. Ability to maintain completed project

E. Workflow/Project timeline

4. Financial Planning – 50 Maximum Points

A. Amount requested

B. If > \$2,000 match amount

C. Expected Expenses

D. How will success be measured

E. Other contributing resources

F. Overall plan budget

AGENDA REQUEST FORM

PROPOSED FOR MEETING OF: April 1 2025

DEPARTMENT: Township Board

PREPARED BY: Clerk Risner

SUBJECT: Annual Maintenance Computers

SPECIFIC ACTION(S) REQUESTED: Approve Merlex Quote

DESCRIPTION OF ACTION: See attached quote for 8 computers

Note: Quote includes our ESET virus protection on our computers which expires on 4/6/2025 and the Carbonite protection for our server which expires in June. They are included in this request for board approval

TIME FRAME OF ACTION: Effective immediately

FUNDING REQUIRED: YES X NO _____

IF YES, ANSWER THE FOLLOWING:

1. FUNDING SOURCE (Federal, State, or Local) Local
2. IF LOCAL, SPECIFY FUND: 101-228-931.000 & 101-228-750.00
3. AMOUNT REQUESTED: \$1975
4. AMOUNT OF ONGOING COST, AND INTERVAL (Monthly, Quarterly, Annual, Etc.) annual
5. FINANCIAL IMPACT ON OTHER DEPARTMENTS _____

PERSONNEL IF REQUIRED: None

NEW OR RENEWAL: renewal

ANY OTHER PERTINENT INFORMATION: Was outlined and approved for in the 2025-2026 budget

CONTACT PERSON WITH PHONE NUMBER: Clerk Risner 269 664-4522

MerLex Computer Repair

12358 9 Mile Rd.
 Plainwell, MI 49080
 Ph.: 269-282-6587

Quote

Date	Quote #
3/26/2025	20

Name / Address
Orangeville Township 7350 Lindsey Road Plainwell,MI 49080

Rep	Project

Description	Qty	Total
1.Computers:		960.00
1.Mel-PC		
2.Vivian-PC		
3.Jerry-PC		
4.Jerry-Laptop		
5.Dan-PC		
6.Michelle-Surface		
7.Michelle-PC		
8.Server		
2.Start PM remotely and after hours (due to scans)		
3.28 point tune up and updates		
4.Run tune up and integrity checks		
5.Adjust performance settings		
6.Update Windows and programs		
7.Check hardware and battery—ok		
8.Run Check disk and repair drives if needed.		
9.Check Device management for missing drivers		
10.Check browsers for extensions		
11.Verify ESET Premium Security and update		
12.Add ESET extension to browsers for safe browsing		
13.Verify Microsoft Security settings		
14.Install and Run Ccleaner		
15.Run registry cleaner		
16.Run history, cookies and digital trash cleaner		
17.Verify suspicious programs and remove		
18.Install/update Chrome		
19.Install/update Microsoft Office 2010 Starter with Word and Excel		
20.Install/update adobe		
21.Install/update TeamViewer		
22.System restore		
23.Verify operation—ok		
24.Server----Run Server updates and tune up		
Total		

MerLex Computer Repair

12358 9 Mile Rd.
 Plainwell, MI 49080
 Ph.: 269-282-6587

Quote

Date	Quote #
3/26/2025	20

Name / Address
Orangeville Township 7350 Lindsey Road Plainwell, MI 49080

Rep	Project

Description	Qty	Total
25.Run Server Dell Assistant scans for hardware and software 26.Run and verify local and cloud backups per Carbonite 27.Check Disk drives and repair if needed 28.----- 29.Once finished with remotes 30.Office location service: 31.Clean and blow out computers, keyboards, and screens. 32.Go over any concerns or adjustments needed. 33.Check Network 34.Router firmware updates 35.Router Security 36.Map drives to computers 37.Remote connections to Server. 38.Verify operation NOTE: ESET's are due for renewal		
		Total

MerLex Computer Repair

12358 9 Mile Rd.
 Plainwell, MI 49080
 Ph.: 269-282-6587

Quote

Date	Quote #
3/26/2025	20

Name / Address
Orangeville Township 7350 Lindsey Road Plainwell, MI 49080

Rep	Project

Description	Qty	Total
Service at location		40.00
Tech Support-		0.00
If additional Tech Service needed, other than listed above: \$80/hour (min.5 hr charge)		
Carbonite Cloud Backup for Server 1 year subscription	1	800.00T
ESET Small Business Security 1 year subscription----(Server and 7 Computers)		175.00
Sales Tax		0.00
Total		\$1,975.00

ORANGEVILLE TOWNSHIP

Barry County, MI

Resolution 0818-1

At the Orangeville Township Board meeting held at the Township Hall on August 13, 2018,

Treasurer Ritchie, made a motion to adopt this Resolution, which motion was seconded by Trustee Perino.

RESOLUTION

THEREFORE, BE IT HEREBY RESOLVED as follows:

Purchasing Policy Orangeville Township

Purpose: To define the proper procedure for purchasing goods and services on behalf of Orangeville Township, Barry County, Michigan.

Procedure:

1. The official Purchasing Agent of the township shall be the Township Supervisor.
 - a. The Purchasing Agent shall have the ability to authorize expenditures up to \$500 per purchase in acquiring goods and services on behalf of the Township in its day-to-day operations.
 - b. The Purchasing Agent, as authorized by the Township Supervisor, shall designate the Township Board members and Township Fire Chief to act on his behalf in acquiring goods and services on behalf of the Township in its day-to-day operations for the respective departments in an amount not to exceed \$1,000 per purchase, as long as such purchases remain within the budgeted amount for said department.
2. When making purchases of \$ 1,000 or less:
 - a. These purchases may be made in the open market without acquiring bids for the good or service.
 - b. Purchases are encouraged to be made from existing goods or service vendors to the Township.
 - c. If the purchase cost is not credited to a vendor's existing in-house credit account for the Township or a bill can not be forwarded to the Township for payment at a later date, the acting purchasing agent will deliver to the Clerk a copy of the original invoice/receipt for processing.
3. When making purchases over a \$ 1,000 but less than \$ 5,000 :
 - a. These purchases, may be subject to the open market by acquiring bids. Such determination will be at the discretion of the Township Board.
 - i. The acting purchasing agent, and or Township Board, must approve of such purchases, and if bids are obtained, require these bids in writing.
 - ii. The Township Board reserves the right to accept or reject any or all bids.
 - iii. Once the Township Purchase Order has been authorized, the acting purchasing agent may make the requested purchase.
 - iv. A copy of the authorized purchase order/invoice shall be submitted for payment to the Clerk after the product or service is received by the Township.
4. When making purchases in excess of \$ 5,000 :
 - a. Township Board approval will be required
 - b. Purchases of goods and service costing more than \$ 5,000 will require sealed competitive bids, some exceptions based on product purchased.
 - c. The Township Board reserves the right to accept or reject any or all bids.

- d. Township reserves the right to renew contracts.
- e. Contracts should be awarded to the lowest responsible bidder. However, consideration can be given to: quality of goods/services; conformity with specifications; suitability to the requirements of the township; township residence; delivery of goods; and past performance of vendor.

5. In the case of an emergency, when an event occurs that is determined by the Supervisor to be a threat to: public health, maintenance of an essential Township service, welfare of persons or public property, of the security of the Township or its interests, the Supervisor is permitted to authorize purchases prior to Board approval and in excess of the limitations of this Policy.

- a. All emergency purchases in excess of the limitations provided in this policy, shall be reported to the Board at the next regularly scheduled meeting.

The vote to adopt this resolution was as follows:

Yeas: Ritchie, yes; Perino, yes; Risner, yes; Ribble, yes; Rook, yes

Nays: NONE

RESOLUTION DECLARED: ADOPTED

CERTIFICATION

I hereby certify that the above is a true copy of a Resolution 0818-1 by the Township Board of Orangeville Township at the date and place specified above pursuant to the required statutory procedures.

Respectfully submitted:

By *Mel Risner*

Mel Risner

Orangeville Township Clerk

AGENDA REQUEST FORM

PROPOSED FOR MEETING OF: 4/1/25

DEPARTMENT: Supervisor

PREPARED BY: Vivian Lee Conner

SUBJECT: Letter of Support for MEI Telecom Services

SPECIFIC ACTION(S) REQUESTED: Discuss the proposed letter of support for support of the MEI's Michigan BEAD Grant application.

DESCRIPTION OF ACTION: Approve

TIME FRAME OF ACTION: Effective 4/1/25

FUNDING REQUIRED: YES _____ NO X _____

IF YES, ANSWER THE FOLLOWING:

1. FUNDING SOURCE (Federal, State, or Local) _____
2. IF LOCAL, SPECIFY FUND: _____
3. AMOUNT REQUESTED: _____
4. AMOUNT OF ONGOING COST, AND INTERVAL (Monthly, Quarterly, Annual, etc.) _____
5. FINANCIAL IMPACT ON OTHER DEPARTMENTS: _____

PERSONNEL IF REQUIRED: None

NEW OR RENEWAL: New

ANY OTHER PERTINENT INFORMATION:

CONTACT PERSON WITH PHONE NUMBER: Vivian Lee Conner, 269-838-8740



ORANGEVILLE TOWNSHIP
7350 LINDSEY RD., PLAINWELL, MI 49080

TELE: 269 664-4522 FAX: 269 664-3411
ORANGEVILLETOWNSHIP.ORG

March 28, 2025

Michigan High-Speed Internet Office
Michigan Department of Labor & Economic Opportunity

RE: Michigan BEAD Grant Program

Dear Michigan High-Speed Internet Office:

The Orangeville Township Board would like to express their full support of the Michigan BEAD Grant application for Barry County Services Company dba MEI Telecom Services (MEI). MEI's broadband plan for portions of rural Barry County would address the lack of adequate broadband Internet access and connectivity in the area. Due to MEI's long and successful history of providing state-of-the-art broadband service at modern speeds to other rural communities and their strong reputation for customer service and community commitment, We are confident in their capability to enhance broadband service for the residents of rural Barry County, Michigan.

As an underserved area with limited modern Internet services, residents of rural Barry County are faced with many challenges, such as limited medical resources and distance barriers between patients, physicians, and facilities. Because of the rural nature of the area, students do not receive equitable broadband resources compared to those in more urban areas. Rural students may lack the opportunity for research, distance learning, video, and other tools that advanced broadband can deliver.

With funding assistance from the Michigan BEAD Grant program, MEI's proposed expansion will enable the residents of rural Barry County to overcome geographical distances, empower them through information, and bring the world to their fingertips. Additionally, we feel strongly that this project will enable greater collaboration and teamwork between community service centers, public safety offices, county offices, and municipal offices.

We respectfully ask you to consider MEI's proposal for their fiber project in rural Barry County, Michigan. It is essential that state broadband grant funding be obtained to provide much-needed broadband service to this area.

Sincerely,

Vivian Lee Conner, Supervisor
Orangeville Township
7350 Lindsey Rd, Plainwell, Michigan 49080
269-664-3411

AGENDA REQUEST FORM

PROPOSED FOR MEETING OF: April 1 2025

DEPARTMENT: Township Board

PREPARED BY: Clerk Risner

SUBJECT: Earned Sick Time Policy

SPECIFIC ACTION(S) REQUESTED: Adopt Resolution 0425-2

DESCRIPTION OF ACTION: Board review and adopt an Earned Sick Time Policy (ESTA) as required to establish ESTA guidelines

TIME FRAME OF ACTION: Effective immediately

FUNDING REQUIRED: YES _____ NO X

IF YES, ANSWER THE FOLLOWING:

1. FUNDING SOURCE (Federal, State, or Local) Local
2. IF LOCAL, SPECIFY FUND: _____
3. AMOUNT REQUESTED: _____
4. AMOUNT OF ONGOING COST, AND INTERVAL (Monthly, Quarterly, Annual, Etc.) _____
5. FINANCIAL IMPACT ON OTHER DEPARTMENTS _____

PERSONNEL IF REQUIRED: None

NEW OR RENEWAL: New

ANY OTHER PERTINENT INFORMATION:

CONTACT PERSON WITH PHONE NUMBER: Clerk Risner 269 664-4522

ORANGEVILLE TOWNSHIP

BARRY COUNTY, MICHIGAN

EARNED SICK TIME POLICY

RESOLUTION 0425-2

1. Purpose

The purpose of this policy is to establish the Township's criteria and rules surrounding earned sick time in accordance with the Paid Medical Leave Act/Earned Sick Time Act, 2018 Public Act 338, as amended.

2. Covered Employees

The following individuals are not subject to this policy and shall not accrue earned sick time:

- A. The Township Supervisor, Township Clerk, Township Treasurer, all Township Trustees, and all Township Deputies.
- B. Any member of the Township Planning Commission, Zoning Board of Appeals, Board of Review, or other Commission or Committee as may be established by the Township Board.
- C. An unpaid trainee or unpaid intern.
- D. An individual who is employed in accordance with the youth employment standards act, 1978 PA 90, as amended.
- E. Any lawfully designated independent contractor.
- F. Any individual who meets both of the following criteria:
 - a. The individual schedules their own working hours; and
 - b. The Township is prohibited from taking adverse personnel action against the individual if the individual does not schedule a minimum number of working hours.

All other employees shall receive earned sick time subject to the provisions of this policy.

3. Accrual

The following employees, whether full-time, part-time, seasonal, or temporary, shall accrue earned sick time at a rate of one (1) hour for every thirty (30) actual hours worked. Employees shall be responsible for submitting accurate time sheets.

Employees may carry over any unused earned sick time from year-to-year, but an employee is not permitted to use more than 72 hours of earned sick time in a single year. Employees in this category shall be required to wait until 120 calendar days after commencing employment to use earned sick time. If an employee is separated from employment at the Township for two or more months, their earned sick time shall be reset to zero (0) hours.

Employees subject to accrued earned sick time are:

- A. On-Call Firefighters
 - a. Except that, in no case shall the use of earned sick time abrogate a firefighter's responsibility to maintain all licenses, certificates, trainings, or validations as required by the Township, State of Michigan, or any other accreditation agency.
- B. Election Workers

4. Frontloading

Employees are not subject to frontloaded earned sick time.

5. Payment

Employees using earned sick time shall be paid at a rate equal to the greater of either:

- A. The employee's normal hourly wage; or
- B. The Michigan minimum wage rate then in effect under MCL 408.934, as amended.

6. Uses

Earned sick time may only be used to excuse an employee from a scheduled shift. Earned sick time cannot be used to excuse an employee from an unscheduled shift, such as an on-call firefighter responding to an emergency.

Employees may use earned sick time for any of the following purposes:

- A. Physical or mental illness, injury, or health condition of the employee or their family member.
- B. Medical diagnosis, care, or treatment of the employee or employee's family member.
- C. Preventative care of the employee or their family member.
- D. Closure of the employee's primary workplace by order of a public official due to a public health emergency.
- E. The care of the employee's child whose school or place of care has been closed by order of a public official due to a public health emergency.
- F. Meetings at a child's school or place of care related to the child's health or disability, or the effects of domestic violence or sexual assault on the child.
- G. The employee's or their family member's exposure to a communicable disease that would jeopardize the health of others as determined by health authorities or a health care provider.
- H. For domestic violence and sexual assault situations, employees may use sick/medical paid leave for any of the following:
 - a. Medical care or psychological or other counseling.
 - b. Receiving services from a victim services organization.
 - c. Relocation and obtaining legal services.
 - d. Participation in civil or criminal proceedings related to or resulting from the domestic violence or sexual assault.

7. Notification

Employees should notify their immediate supervisor or the Township Supervisor that they are using earned sick time to be excused from a scheduled shift as soon as practicable prior to using any earned sick time. If the use of earned sick time is foreseeable, the employee must provide advance notice. If the use of earned sick leave is not foreseeable, the employee must provide as much notice as is practicable.

8. Requests for Documentation

If the employee uses more than 3 consecutive days of earned sick time, the Township may request reasonable documentation regarding the reasons for the sick time. Once requested, the employee must provide documentation within 15 days. Use of sick time will not be delayed while waiting for the documentation. If the employee incurs out of pocket expenses in obtaining the requested documentation, the Township will reimburse the employee for those expenses.

9. Records

The Township shall maintain records of earned sick time for each employee. Employees shall be responsible for submitting accurate time sheets.

10. Leaving Employment

Employees who leave employment for any reason will not be paid out for any earned but unused sick leave. If an employee leaves employment and returns within 2 months, all earned and unused sick time will be reinstated and available for the employee's use.

11. Acknowledgement

By signing below, the Employee acknowledges that I have carefully reviewed this policy, understand its contents, and agree to abide by its terms.

Received by employee on: _____

Employee's signature: _____

Township signature: _____

CERTIFICATION

The undersigned Mel Risner, the duly elected Clerk of the Township of Orangeville, hereby certifies that the foregoing is a true copy of a Resolution adopted by the Orangeville Township Board at a public meeting held on _____, at which meeting a quorum was present; that the members of said Board voted upon the aforesaid Resolution as shown; and that said meeting was held in accordance with the Open Meetings Act of the State of Michigan.

_____ Date _____

Mel Risner
Orangeville Township Clerk



Michigan Department of Labor & Economic Opportunity

Wage and Hour Division

PO Box 30476

Lansing, MI 48909-7976

REQUIRED POSTER



GRETCHEN WHITMER
GOVERNOR

SUSAN CORBIN
DIRECTOR

GENERAL REQUIREMENTS – EARNED SICK TIME ACT*

Your employer's 'year' for the purposes of the Earned Sick Time Act is: fiscal year; April 1st thru March 31st

Earned Sick Time Accrual

Number of Employees	Minimum Accrual Rate	Employer May Limit Use To:
10 or fewer employees	1 hour for every 30 hours	40 hours in a year
11 or more employees	1 hour for every 30 hours	72 hours in a year

- Determined by Employer written policy earned sick time may be carried over from year to year or paid out. A business with 10 or fewer employees is not required to permit an employee to use more than 40 hours of paid earned sick time in a single year, employers with 11 or more employees are not required to permit an employee to use more than 72 hours of paid earned sick time in a single year.
- Earned sick time shall begin to accrue on the effective date of this law, or upon commencement of the employee's employment, whichever is later.
- An employee may use accrued earned sick time as it is accrued. Newly hired employees may be subject to a 120 day wait period for use.
- An employer is in compliance with the act if it provides any paid leave in at least the same amounts as that provided under this act that may be used for the same purposes and under the same conditions provided in this act and that is accrued at a rate equal to or greater than the rate described in subsections (1) and (2) of Section 3 of the act. Paid leave includes, but is not limited to, paid vacation days, personal days, and paid time off.

Earned Sick Time Uses

An employer shall permit an employee to use the earned sick time accrued for any of the following:

- The employee's or the employee's family member's mental or physical illness, injury, or health condition; medical diagnosis, care, or treatment of the employee's mental or physical illness, injury, or health condition; or preventative medical care for the employee.
- If the employee or the employee's family member is a victim of domestic violence or sexual assault, for medical care or psychological or other counseling for physical or psychological injury or disability; to obtain services from a victim services organization; to relocate due to domestic violence or sexual assault; to obtain legal services; or to participate in any civil or criminal proceedings related to or resulting from the domestic violence or sexual assault.
- For meetings at a child's school or place of care related to the child's health or disability, or the effects of domestic violence or sexual assault on the child; or
- For closure of the employee's place of business by order of a public official due to a public health emergency; for an employee's need to care for a child whose school or place of care has been closed by order of a public official due to a public health emergency; or when it has been determined by the health authorities having jurisdiction or by a health care provider that the employee's or employee's family member's presence in the community would jeopardize the health of others because of the employee's or family member's exposure to a communicable disease.
- An employer shall not require an employee to search for or secure a replacement worker as a condition for using earned sick time.

Exercise of Rights

- An employer or any other person shall not interfere with, restrain, or deny the exercise of, or the attempt to exercise, any right protected under this act.
- An employer shall not take retaliatory personnel action or discriminate against an employee because the employee has exercised a right protected under this act. "Retaliatory personnel action" means any of the following:
 - Denial of any right guaranteed under this act.
 - A threat, discharge, suspension, demotion, reduction of hours, or other adverse action against an employee or former employee for exercise of a right guaranteed under this act.
 - Sanctions against an employee who is a recipient of public benefits for exercise of a right guaranteed under this act.
 - Interference with, or punishment for, an individual's participation in any manner in an investigation, proceeding, or hearing under this act.
- An employer's absence control policy must not treat earned sick time taken under this act as an absence that may lead to or result in retaliatory personnel action.

Complaint Filing

An employee affected by an alleged violation, at any time within 3 years after the alleged violation or the date when the employee knew of the alleged violation may file a complaint with the Wage & Hour Division.

*For precise language of the statute, see Public Act 338 of 2018, as amended
Auxiliary aids, services and other reasonable accommodations are available, upon request, to individuals with disabilities.

AGENDA REQUEST FORM

PROPOSED FOR MEETING OF: 4/1/25

DEPARTMENT: Supervisor

PREPARED BY: Vivian Lee Conner

SUBJECT: Third Amendment to Intergovernmental agreement for Wayland Area EMS (WAEMS)

SPECIFIC ACTION(S) REQUESTED: Approve the Intergovernmental agreement due to Yankee Springs Township to leave WAEMS.

DESCRIPTION OF ACTION: Approve

TIME FRAME OF ACTION: 4/1/25

FUNDING REQUIRED: YES _____ NO X _____

IF YES, ANSWER THE FOLLOWING:

1. FUNDING SOURCE (Federal, State, or Local) _____
2. IF LOCAL, SPECIFY FUND: _____
3. AMOUNT REQUESTED: _____
4. AMOUNT OF ONGOING COST, AND INTERVAL (Monthly, Quarterly, Annual, etc.) _____
5. FINANCIAL IMPACT ON OTHER DEPARTMENTS: _____

PERSONNEL IF REQUIRED: None

NEW OR RENEWAL: New

ANY OTHER PERTINENT INFORMATION:

CONTACT PERSON WITH PHONE NUMBER: Vivian Lee Conner, 269-838-8740

Subject **Ammended agreement**
From Brenda Mays <bmayswaems@gmail.com>
To Brenda Mays <bmayswaems@gmail.com>
Bcc <orangevillesupervisor@mei.net>
Date 2025-03-25 2:25 pm



-
- Third Amendment to Intergovernmental Agreement for Wayland Area EMS(43497339.1).doc(~49 KB)
-

Good afternoon,

On January 12, 2025, Yankee Springs Township voted to leave Wayland Area EMS. At the last Board of Directors meeting it was voted to accept their exit date of April 10, 2025 for the 90 day notice of withdrawal.

For this reason we have had to amend the Interlocal Agreement to have them removed. I have attached the amendment drawn up by our lawyer. Please review this and present at your next Board meeting. After your meeting, please let me know if it is accepted and I will bring the amendment to you to be signed by the Supervisor and Clerk. It is my hope that this can be completed before our next Board of Directors meeting on May 14, 2025. Thank you for your help in this matter.

Thank you,
Brenda Mays
General Manager
Wayland Area EMS
O 269-792-2958
C 616-291-9509

This email transmission may contain privileged and confidential information intended only for the use of the individual(s) or entity named above. Any unauthorized review, use, disclosure or distribution is prohibited and may be a violation of law. If you are not the intended recipient, please notify the sender immediately and delete the email. Thank you.

**THIRD AMENDMENT
TO
INTERLOCAL AGREEMENT UNDER THE URBAN COOPERATION ACT
TO ESTABLISH A NEW PUBLIC BODY CORPORATE
TO PROVIDE AMBULANCE SERVICE**

This Third Amendment, dated _____, 2025, is as follows:

Background Recitals

Whereas, the Townships of Dorr, Hopkins, Leighton, Martin, Monterey, Orangeville, Salem, Watson, Wayland, and the City of Wayland (hereinafter the "Original Participating Municipalities") entered into an Interlocal Agreement Under the Urban Cooperation Act to Establish a New Public Body Corporate to Provide Ambulance Service, dated July 1, 2001 (the "Interlocal Agreement"), to establish the Wayland Area Emergency Medical Services to provide ambulance service, and

Whereas the Interlocal Agreement was first amended in 2007; and was amended a second time in 2016 to add Yankee Springs Township as a "Participating Municipality;" and

Whereas, on January 10, 2025, Yankee Springs Township gave written notice pursuant to Section 25 of the Interlocal Agreement that it will withdraw from the Interlocal Agreement, with this being effective ninety (90) days from the date of its notice of withdrawal, which will be April 10, 2025, and

Whereas, the Original Participating Municipalities now desire to amend Paragraph 1 of the Interlocal Agreement to delete Yankee Springs Township as a "Participating Municipality";

Amendment

Now, therefore, in consideration of the mutual promises and covenants contained herein, the Participating Municipalities, acting pursuant to Sections 27 and 28 of the Interlocal Agreement, agree that the Interlocal Agreement shall be amended as follows:

1. Removal of a Participating Municipality. Yankee Springs Township is removed as a party to the Interlocal Agreement, effective as of April 10, 2025, and Section 1 of the Interlocal Agreement is hereby amended to read in its entirety as follows:

1. Participating Members. The Following local units of government shall be parties to this Agreement and Participating Municipalities:

- a. Township of Dorr
- b. Township of Hopkins
- c. Township of Leighton
- d. Township of Martin
- e. Township of Monterey
- f. Township of Orangeville
- g. Township of Salem
- h. Township of Watson
- i. Township of Wayland
- j. City of Wayland.

2. Definitions. The term "Participating Municipalities" as used in the Interlocal Agreement is amended to mean the Townships of Dorr, Hopkins, Leighton, Martin, Monterey, Orangeville, Salem, Watson, Wayland, and the City of Wayland.

All other paragraphs and provisions of the Interlocal Agreement, as amended by the First Amendment, Second Amendment and this Third Amendment, shall remain in full force and effect as written and shall be binding on all Participating Municipalities.

Execution, Filing, and Effective Date

This Third Amendment, after being signed by the Participating Municipalities, shall be filed with the county clerks of Allegan and Barry counties and with the Michigan Secretary of State. This Third Amendment shall become effective when it is filed as required by this paragraph.

SIGNATURES ARE ON THE FOLLOWING PAGES

TOWNSHIP OF DORR

BY: _____

ITS: Supervisor

BY: _____

ITS: Clerk

DATED: _____, 2025

TOWNSHIP OF LEIGHTON

BY: _____

ITS: Supervisor

BY: _____

ITS: Clerk

DATED: _____, 2025

TOWNSHIP OF HOPKINS

BY: _____

ITS: Supervisor

BY: _____

ITS: Clerk

DATED: _____, 2025

TOWNSHIP OF MARTIN

BY: _____

ITS: Supervisor

BY: _____

ITS: Clerk

DATED: _____, 2025

TOWNSHIP OF MONTEREY

BY: _____

ITS: Supervisor

BY: _____

ITS: Clerk

DATED: _____, 2025

TOWNSHIP OF WATSON

BY: _____

ITS: Supervisor

BY: _____

ITS: Clerk

DATED: _____, 2025

TOWNSHIP OF ORANGEVILLE

BY: _____

ITS: Supervisor

BY: _____

ITS: Clerk

DATED: _____, 2025

TOWNSHIP OF SALEM

BY: _____

ITS: Supervisor

BY: _____

ITS: Clerk

DATED: _____, 2025

TOWNSHIP OF WAYLAND

BY: _____

ITS: Supervisor

BY: _____

ITS: Clerk

DATED: _____, 2025

CITY OF WAYLAND

BY: _____

ITS: Mayor

BY: _____

ITS: Clerk

DATED: _____, 2025